



4241 Old US 27 South, Suite 2  
Gaylord, MI 49735  
(989) 448-2293  
huronpines.org

**Position:** Stewardship Technician

**Location:** Gaylord, Michigan

**Responsible To:** Stewardship Team Lead

**Scope and Purpose of Work:** The Stewardship Technician will participate in implementing a variety of habitat restoration projects across aquatic and terrestrial ecosystems in Northeast Michigan. Working as part of a team, this dynamic position will include controlling invasive plant species, completing large scale vegetation inventories and completing river erosion inventories. This position may also include planting native species, collecting stream/river data, trail maintenance and participate in providing outreach/education to the general public. Stewardship Technicians will be completing tasks as a part of the Huron Invasive Species Network (HISN), a collaboration of local, state, and federal partners working together to address invasive species concerns. We are looking for a motivated individual that will be a strong team member, help problem solve, and maintain a high level of on-site customer service.

**About Huron Pines:** Huron Pines is a nonprofit organization established in 1973. Our mission is to enhance and conserve Northern Michigan's natural resources to ensure healthy water, protected places, and vibrant communities. Our work across Northeast Michigan's forests, lakes and streams improve economic, environmental, educational and recreational opportunities in communities throughout the region. Through active leadership and strategic partnerships Huron Pines influences strategy and vision for the future of conservation in Michigan while also executing on-the-ground projects with immediate impacts on environmental quality.

#### **Position Duties/Responsibilities May Include:**

- Approximately 85% field work, 10% office work, 5% education/outreach
- Collaborating with staff, AmeriCorps members, agencies, HISN partners, volunteers and landowners to locate and control invasive species through chemical and physical removal techniques and comprehensive vegetative inventories.
- The safe and responsible operation and decontamination of Huron Pines equipment which may include power tools, hand tools, motor vehicles, watercraft, trailers, and off road vehicles.
- Maintain a high level of communication with the Stewardship Team Lead and Stewardship Technician Lead.
- Submit complete and accurate reports that include electronic and paper forms, digital photos, and GPS/GIS data.
- Properly manage and submit expense records on a regular basis.
- Represent the organization when working on site and provide great customer service.
- Implement wildlife habitat improvement projects and assist other Project Managers as needed in other project areas such as education and outreach, water resources and land protection.
- Stay overnight via camping or provided lodging to complete project tasks, this may include staying on Big Charity Island (part of the USFWS National Islands Refuge System) and/or at Camp Grayling Joint Maneuver Training Center.

#### **Required Qualifications:**

- Relevant Associate's or Bachelor's degree from an accredited college or university or an equivalent combination of education and experience
- Experience in using GPS, reading maps, and using Microsoft Office and Google Suite
- Ability to have an adaptable schedule to work around changing weather conditions
- Must maintain a valid driver's license



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- Ability to work in a project team setting
- Commitment to the mission and goals of Huron Pines and a passion for Michigan's natural resources
- Must be able to obtain the Michigan Commercial Pesticide Applicator Certificate, including categories 5 and 6
- Must be able to work efficiently outdoors in varying weather conditions and terrain and have the ability to carry a backpack sprayer weighing 16+ pounds
- Ability to pass a background and/or security check

### Preferred Qualifications:

- A minimum of one year's experience completing natural resource management projects
- Ability to identify native and invasive plant species common to the state of Michigan
- Experience with herbicides, including safety, proper storage, mixing, and application
- Experience with GIS mapping
- Excellent verbal and written skills
- Have experience in operating watercraft, off road vehicles, and driving pickup trucks while towing loaded trailers

Huron Pines is an equal opportunity employer. This is an at-will, seasonal, non-exempt position. Huron Pines plans on filling **two positions** with this announcement. Anticipated employment dates are May 4 2020 – October 15 2020. This position pays **\$15.00/hr.** and the work week is generally Monday through Thursday, 10 hours a day, with occasional weekend and Friday work required. Employees will receive **four paid federal holidays** (Memorial Day, Independence Day, Labor Day, and Columbus Day) and **16 hours of paid leave.** Employees will use the organization's vehicles for work tasks but if needed will be reimbursed for use of personal vehicle. This position will require frequent travel and overnight camping. Based on a positive review at the completion of the work season, there is the opportunity for an **\$600 quality incentive award.** By applying for this position, you are certifying that all of the statements made in your application are true, correct, and complete to the best of your knowledge.

### How to Apply:

Send a one page cover letter, your resume and three references to: [shelby@huronpines.org](mailto:shelby@huronpines.org) with the subject line **'Stewardship Technician Application'**. If your application is chosen for further review, you may be asked to fill out an additional online questionnaire prior to receiving an interview. Please feel free to email the above address or call 989-448-2293 ext. 13 with any questions pertaining to this posting. This rolling application will be open until the positions are filled.